CLASS POLICIES

1. Attendance in class is expected, and I may ask you to sign an attendance sheet from time to time. I will not normally penalize an occasional absence from class, but if I note you are frequently absent, that may impact your grade.

2. The class begins at 9:30 and ends at 10:45. Please do not expect me to end before 10:45.

3. If you have to leave the class early (or arrive late), I ask you to do so quietly and not disturb other students.

4. If you know in advance that you will not be present or will not attend the full class, I will appreciate receiving a note about it (personal email to me).
CLASS POLICIES, II

5. Please limit any use of cellphones or computers in class to tasks directly connected with the class.

6. Grading policies: provisionally, 25% for homeworks, 25% for midterm, 50% for final exam.

7. Midterm and/or final may be take-home — I plan to discuss that with you next week.